

TRAFFIC COMMISSION
February 25, 2010 MINUTES

The regular meeting of the Burbank Traffic Commission was held in the City Council Chambers, 275 E. Olive Avenue, on the above date. Joseph Terranova, Chair, called the meeting to order at 4:00pm.

Members Present:	Joe Terranova, Chair Brian Malone, Vice Chair Barry Gussow Paul McKenna, Jr. Dennis Hooper	David Justl Robert Heins Gregory Bragg Rebecca Granite-Johnson
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Members Absent: None

Staff Present: Ken Johnson— Traffic Engineering, Public Works
St. Kelly Frank—Traffic Division, Police Department
Lt. JJ Puglisi—Traffic Division, Police Department
Rabie Rahmani— Principal Civil Engineer, Public Works
Sandy George—Recording Secretary, Public Works
John Molinar—Assist. PW Dir. Streets/Solid Waste, Public Works

I. FLAG SALUTE

II. ROLL CALL

III. ORAL COMMUNICATIONS: (Limited to items on the printed agenda or items regarding the business of the Traffic Commission)

A. Public Communication

Mal Kelman, a resident, expressed concern over the delay in getting a fee structure in place for the LNCV (Large Non Commercial Vehicle) program, as well as the permit implementation process.

Ralph Herman, former Commission member, commented on several issues:

1. Traffic Signal Detection devices not being utilized after installation.
2. Work Zone signage (especially those used by Contractors) not being in compliance with common rules or being wrong or outdated.
3. Burbank Traffic Management Center (TMC) hours of operation (closed during afternoon rush-hour).
4. Repainting signal heads.
5. Guide signs used by other City Departments

LaVerne Thomas, a resident, expressed concern that the LNCV ordinance is still not completely worked out and being implemented.

Tassilo Baur, a resident, thanked the Commission for their help in easing parking issues on his street (Avon).

Jarl Wearelindfors, a citizen and RV user, discussed the City Municipal Code regarding RV usage and parking.

Ken Johnson gave a status update of the LNCV ordinance approval and implementation process, indicating staff will meet with the City Council on March 9th to recommend they adopt the ordinance that has been developed. He indicated once the E-pals software system and enforcement processes are in place, this can move forward.

B. Commission Member Communication

Mr. Hooper mentioned his desire to see the approval process for the LNCV ordinance and fees be completed, even though the implementation is yet to be done.

Mr. Malone felt this ordinance is close to being approved by Council, however, Mr. Justl indicated he does not think the LNCV ordinance is quite as ready to be approved as may be previously thought.

Mr. Johnson mentioned that the LNCV ordinance does not prohibit RV parking, per se, but simply deals with RV storage issues.

Mr. Johnson addressed Mr. Herman's questions from earlier, stating:

1. Mr. Herman is encouraged to call the TMC whenever non-working signals are noticed for quick repair.
2. Work zone signs are difficult to control by the City, since they are used by numerous agencies, and the City is not always aware when these signs are in use.
3. Burbank is working to integrate into the LA County Traffic Management Center, to provide 24-hour traffic coverage of Burbank's signals.
4. It is very costly to repaint traffic signal heads, since they are galvanized, but are dealt with as is required.

Mr. Terranova asked that a review of TMC staffing hours be done to enable more efficient traffic monitoring during rush hour.

Mr. McKenna asked about any restrictions of "For Sale" signs on vehicles.

Mr. McKenna asked whether the City considers holidays or special events going on before determining when to do work near churches and schools.

Mr. Bragg asked if employee shifts could be modified at the TMC for better efficiency.

C. Staff Communication

Mr. Johnson indicated he would put something in writing in response to Mr. Herman's comments at both the January and February Traffic Commission meetings for a future meeting.

Mr. Justl asked about whether the City Council had yet discussed the Commission term lengths.

IV. APPROVAL OF MINUTES

Mr. Gussow motioned that the Commission table approval of the January 28th meeting minutes until next month's meeting, in order to give Staff sufficient time to modify them in response to Mr. Justl's suggested modifications. Mr. McKenna seconded the motion, which was then approved unanimously.

Mr. Gussow said he and Mr. Malone have not been contacted yet in regards to the Olive Ave Streetscape Project Subcommittee.

V. REPORTS

A. Taxi Cab Report—Monthly Report on Taxi Activities—Terre Hirsch

None.

B. Street Sweeping—John Molinar

Mr. Molinar gave a brief history on street sweeping in the City. He mentioned that the current sweeping routes around schools have been in place since 1996.

Mr. Bragg asked that the Commission look at sweeping times near schools to ensure they do not coincide with student pick up and drop off times.

Mr. Johnson suggested he put together a comparison of school dismissal/arrival times and street sweeping times to further discuss which schools would be impacted by any changes.

Mr. Hooper inquired about regulations for leaving trash bins in the street in impacting street sweeping. Mr. Bragg, Mr. McKenna, Mr. Terranova, Mr. Hooper, Mr. Malone, and Mr. Justl participated in the discussion.

C. City Council Report on LNCV Parking (formerly Item D)—Ken Johnson

Mr. Hooper asked if the City Council would vote on adopting the LNCV ordinance by their March 9th special meeting, and if the task of notifying the general public of this could happen soon thereafter.

Mr. Hooper made a motion to have the LNCV ordinance introduced to Council for approval prior to fee and enforcement details being settled. Mr. Gussow seconded. The motion was approved by all except Mr. Justl.

Ms. Granite-Johnson inquired if the Commission would consider having members of the public wait to speak if they want to make their comments specifically about agenda items until the agenda item time comes up, rather than speaking at the beginning of the Commission meeting. Mr. Justl suggested the Commission add this to next month's agenda for discussion, to which Mr. Terranova agreed.

Mr. Terranova, Mr. Johnson, Mr. Malone, Ms. Granite-Johnson, Mr. Bragg, Mr. McKenna, Mr. Justl and Mr. Hooper participated in the discussion.

D. New HSIP Grant (formerly Item E)—Ken Johnson

Mr. Johnson described the HSIP grant and its relationship to traffic signal work being scheduled near Burroughs High School. Mr. Gussow, Mr. Hooper, Mr. McKenna, Mr. Justl and Mr. Terranova participated in the discussion.

E. Report on Measure R (formerly Item F)—Ken Johnson

Mr. Johnson gave a brief explanation of Measure R, a ½ cent sales tax increase implemented in Los Angeles County last year, indicating some of the revenue may be available for street improvements in Burbank. Mr. Malone, Ms. Granite-Johnson, and Mr. Justl participated in the discussion.

F. School Area Traffic Controls (Formerly Item C)—Rabie Rahmani

Mr. Johnson mentioned the joint study session on school safety coming up in April, indicating school principals or representatives could be invited to participate.

Mr. Rahmani described low accident rates found when a sample number of schools in Burbank were studied. He would like to look at every school in Burbank, in addition, to make sure local paint and signage is in compliance with the latest MUTCD (Manual on Uniform Traffic Control Devices), yet feels traffic areas around Burbank schools are currently safe.

Mr. McKenna, Mr. Hooper, Mr. Bragg, Mr. Terranova, Mr. Justl, and Mr. Malone, participated in the discussion.

VI. PUBLIC HEARINGS

None.

VII. FUTURE AGENDA ITEMS

- Taxi Cab Report – Monthly Report on Taxi Activities—Hirsch
- Public Input to Traffic Commission—Johnson
- Red Curb and Newsracks—Johnson
- School Area Traffic and School Operation—Rahmani
- Preliminary Plans for Curb Extensions—Johnson
- LNCV Ordinance Implementation—Johnson
- Green Curb Time Limits—Johnson
- Traffic Commission Terms—Johnson
- TMC Staffing—Johnson
- Response to January and February, 2010, public comments—Johnson
- Taxicab Needs and Necessity (October 2009)—Johnson
- Parking Around Schools at Dismissal Time on Street Sweeper Day (June 2009)—Bragg
- Non-Emergency Medical Transportation (February 2009)—Terranova

- Bicycle Helmet Education (September 2009)—McKenna
- Accident and Citation Statistics for Review (October 2009)—Flad
- Traffic Calming (March 2008)—Johnson
- Status of Truck Routes (June 2009)—Justl
- Discussion of Parking in Magnolia Park (March 2009)—Terranova
- Commercial Vehicle Parking Restrictions (July 2008)—Johnson
- Test Involving Having a Left Turn Light Only if 3 or More Vehicles are Waiting for a Left Turn (August 2009)—Johnson
- Bicycle Detection on Eastbound Riverside Dr. at Buena Vista St. (January 2010)—Johnson
- Protected and Protective/Permissive Left Turn Signals at Alameda Ave./Hollywood Way and Alameda Ave./Pass Ave. Are Not Working Correctly (January 2010)—Johnson
- Smoking Allowed in Taxicabs? (January 2010)—Johnson
- More Detail on Status of Traffic Projects (January 2010)—Johnson
- Posting of Backup for Agenda Items on City Website (January 2010)—Johnson
- For Sale Signs on Automobiles Allowed on Public Property? (February 2010)—McKenna

VIII. ADJOURNMENT

Ms. Granite-Johnson moved, and Mr. Hooper seconded to adjourn the meeting at 6:32pm. The next regularly scheduled meeting will be held on Thursday, March 25, 2010, at 4:00pm in the City Hall Council Chambers.

Respectfully submitted,

Ken Johnson, Traffic Engineer
KJ: smg